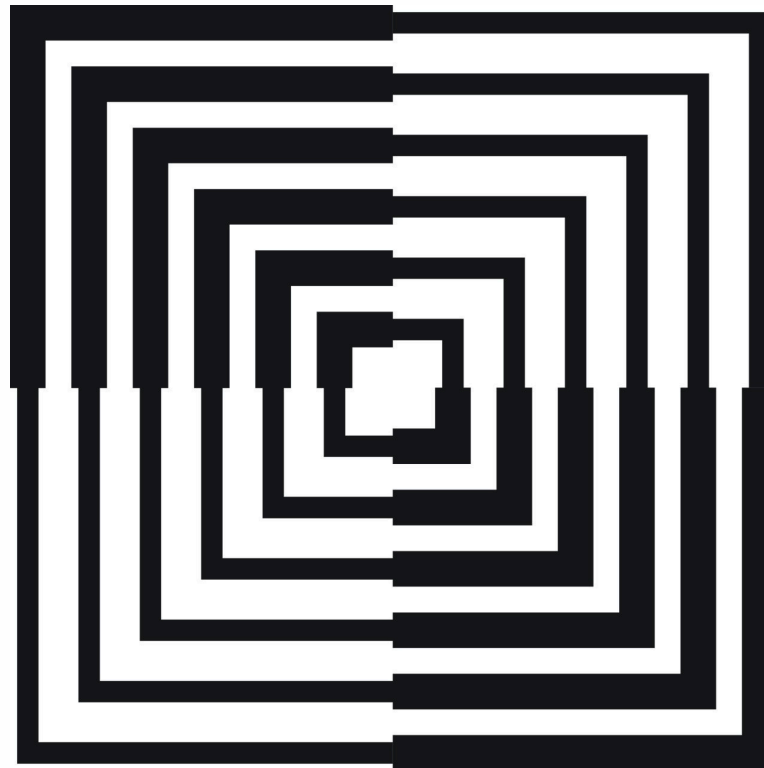


CHECK-LIST:
untangling annual
reporting requirements



To whom

Public companies

Private Companies

Foundations

Limited Liability Partnerships (LLP)

with an annual
turnover more than
\$ 5,000,000

Non-profit Incorporated Organisations (NPIOs)
with an annual turnover more than \$ 500,000

Reporting forms:

- Annual accounts — financial (accounting) statements, audited
- Annual return — a form for updating information about directors, secretaries, shareholders and classes of shares (does not apply to LLPs and NPIOs)

Deadline for Submission:

Within 6 months after the end of the financial year

To whom:

Private Companies
with an annual turnover from \$ 500,000 to \$ 5,000,000

Foundations Limited Liability Partnerships	}	with an annual turnover less than \$ 5,000,000
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NPIO with an annual turnover of less than \$ 500,000

General Partnerships
Limited Partnerships
Recognised Companies

Reporting forms:

- Annual accounts — financial (accounting) statements, unaudited
- Annual return — a form for updating information about directors, secretaries, shareholders and classes of shares (applies only to Private Companies and Foundations)

Deadline for Submission:

Within 6 months after the end of the financial year



To whom:

Private Companies with an annual turnover of less than \$ 500,000

Reporting forms:

- [Annual return](#) — a form for updating information about directors, secretaries, shareholders and classes of shares OR
- [Annual confirmation statement](#) — a simplified form of confirmation of registered details. More information on the next slide

Deadline for Submission:

- [Annual return](#) — within 6 months after the end of the financial year
- [Annual confirmation statement](#) — within 14 days after the end of the calendar year from the date of incorporation of the company

Conditions for a Private Company to submit a simplified Annual Confirmation statement:

- less than 20 shareholders
- annual turnover less than \$ 500,000
- timely notification to the Office of the Registrar of Companies that the company will submit a simplified form (Election to file an Annual confirmation statement)

Deadline for Submission:

Within 14 days after the end of the calendar year from the date of incorporation of the company





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