

HOW TO BECOME AN AIFC PARTICIPANT?



REGISTRATION GUIDE

Greetings!

We appreciate your decision to select AIFC as the preferred location to establish your business.

This brochure provides you with a helpful overview of the registration process.

Please note that this brochure is not intended to provide legal advice, and we highly recommend seeking the guidance of a legal consultant to help you navigate the process.

To get assistance with AIFC-related processes, we suggest reaching out to consultants who are registered in the AIFC as Ancillary Service Providers (ASPs). They provide consultation, registration, authorization, and post-registration support services

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A full list of Ancillary Service Providers is available on the [AFSA's Public Register](#).



For more information, including contact details and the professional background of certain ASPs, please refer to the detailed information provided [here](#).

ADVANTAGES OF DOING BUSINESS IN THE AIFC



REGULATORY ENVIRONMENT

AIFC operates under a separate regulatory regime from Kazakhstan, which is based on principles of English common law and provides a more flexible and business-friendly environment for companies



ACCESS TO GLOBAL MARKETS

Through its own stock exchange and regulatory framework that adheres to international standards, the AIFC presents a pathway to global markets, granting greater accessibility to financial institutions and investors worldwide



SPECIAL VISA AND FOREIGN LABOR REGIME

The AIFC provides visa-free entry to foreign nationals employed by companies registered within the Centre, as well as to their family members



ONE-STOP-SHOP FOR FOREIGN CITIZENS

[AIFC Expat Centre](#) supports the migration and soft-landing processes in Kazakhstan



ADVANTAGEOUS TAX REGIME

For more details please [check the link](#)



INDEPENDENT JUDICIAL SYSTEM

AIFC Court and International Arbitration Centre, independent from Kazakhstani judicial system, operate to the highest international standards to resolve civil and commercial disputes in the AIFC

BECOMING AN AIFC PARTICIPANT

STEP 1.

Determine how you wish to establish the legal entity

To become an AIFC Participant you may either:

01. Incorporate a new entity in the AIFC
02. Register a Foreign Company/Partnership incorporated in any jurisdiction other than the AIFC as a Recognised Company or Recognised Partnership
03. Redomicile legal entity incorporated in another jurisdiction

STEP 2.

Determine the nature of the business activity of your legal entity

REGULATED BUSINESS

If your legal entity will be engaged in regulated activities, it must apply for authorisation from the AIFC Regulator (AFSA).

Activities that require authorisation include (follow the links below to learn more):



[regulated \(financial\) activities](#)



[ancillary \(consulting\) services](#)



[market activities](#)



For further guidance on the authorisation please contact the AIFC support team via bcs@aifc.kz

NON-REGULATED BUSINESS

If the legal entity is not engaged in any regulated activities, the authorisation process is not required, and applicants can immediately proceed to the registration process

STEP 3.

Select the type of your legal entity

The AIFC regulation provides various forms of legal entities to cater to the diverse business requirements of its participants, in line with global best practices. The available options include:

- Private Company
- Public Company
- Special Purpose Company
- General Partnership
- Limited Partnership
- Limited Liability Partnership
- Non-profit Incorporated Organization
- Foundation
- Investment Company
- Recognised Partnership
- Recognised General Partnership
- Recognised Limited Partnership
- Recognised Limited Liability Partnership



For more details on each legal form please [follow this link](#)

STEP 4.

Check the general requirements for all legal entities

CEO must have an Individual Identification Number (IIN).

In case if proposed CEO is a foreign citizen, the IIN can be obtained via the [AIFC Expat Centre](#).

Please, book the time one day prior to the planned visit.



09.00 - 18.00
Lunch break:
13.00 - 14.00



Kazakhstan, Astana, 55/18
Mangilik El Avenue, Pavilion
C3.3, 010017



expat@aifc.kz



+7 7172 64 73 40;
+7 7172 64 72 41

A company (exceptions apply to Special Purpose Company) must have at all times a registered office to which all communications and notices may be addressed. It must be located within the AIFC territory in Astana city.

The AIFC territory is set in accordance with the Decree of the President of the Republic of Kazakhstan ‘On determining the boundaries of the territory of the International Financial Center “Astana”, dated December 31, 2015, No. 161.

The map is available [here](#).

STEP 5.

Proceed to the registration

Registration of a legal entity may be conducted either online through the digitalresident.kz or offline by submitting applications by post or e-mail

FOR ONLINE REGISTRATION

01. Open the e-Residence Portal digitalresident.kz
02. Login or create your account
03. Create a new application for registration
04. Choose an organizational-legal form
05. Fill out an application
06. Make a payment
07. Submit an application



FOR OFFLINE REGISTRATION

Please fill out application forms relevant to your legal entity type, pay the registration fee (please contact registration@afsa.kz for the invoice), and submit your application via post or email (registration@afsa.kz)



Please find applicable forms [here](#).

After the application submission, the Office of the Registrar of companies will assess your application. Please note that any additional information may be required during the assesment.

Once the application comply with all requirements, the Certificate of Incorporation will be generated.



WHAT'S NEXT?

After the legal entity is registered, it can start conducting its business operations, while its directors are obliged to comply with the regulations and enabling rules prescribed by the AIFC.

It is important to note that AIFC Participants must provide specific information periodically (such as annual filings) or when changes occur in their registered details (as event-driven notification).

Please follow [this link](#) to get more information on post-registration procedures



CONTACTS



+7 7172 959 000

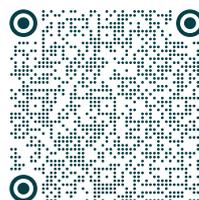


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